

Bellows Falls Village Trustees Special Meeting
Tuesday, August 25, 2015

Present: Nancy McAuliffe, Colin James, Stefan Golec, Sanford Martin
Absent: Evelyn Weeks

Also Present: Willis Stearns, II, Municipal Manager; Kerry Bennett, Executive Assistant

Press: None

Call to Order: Meeting was called to order at 8:05 p.m. by Village President Nancy McAuliffe.

Additions to the Agenda for Routine Administrative Matters and/or Pressing Matters that will require ratification at a future meeting: None

Approve Minutes of August 11, 2015: *Colin James made the motion to approve the minutes of August 11, 2015 as printed. Motion was seconded by Sanford Martin. Motion passed unanimously.*

Public Comment on Items not on the Agenda: (3 minutes per person): None

Agenda:

1. Trustee Items

- a) Approve & Sign State Revolving Loan Fund Application – Step III Clean Water Loan: Stearns stated that this application was for the Step III Clean Water Loan for construction purposes on Hadley, Chase, Oak, Burt and Blake Streets. The State is requesting the application and waiting until the regular meeting in another 2 weeks would not be in the Village's best interest. The document requires authorization by the Village Trustees and certification by the Village Clerk. James asked if Step I and II were done. Stearns stated they were – these were for engineering and design. *Sanford Martin made the motion that the Bellows Falls Village Trustees sign the application as presented and request that the Village Clerk certify the document as required. Motion was seconded by Colin James. Motion passed unanimously.*
- b) Adopt People's United Bank Resolution for Credit Card Authorization: Stearns explained that People's United Bank does not have a current resolution on file for the Village. This resolution authorizes the Municipal Manager to determine who would be allowed to have a credit card and for what amount. *Stefan Golec made the motion that Willis D. Stearns, II be the authorized individual on this resolution and that the Village Clerk attest to this document. Motion was seconded by Sanford Martin. Motion passed unanimously.*

Other Business:

- Stearns informed the Board about very preliminary discussions that are occurring regarding the Saxtons River water and wastewater needs, as well as some now for Westminster. It is a possibility that SeVEDS may be able to assist with infrastructure on a regional level. Having sufficient water and wastewater services and the ability to expand existing services would be a huge plus for economic growth and commercial development in this area. Stearns stated that this is in the extremely preliminary discussion phase and he would keep the Board informed of any further developments.

Adjourn: *Colin James made the motion to adjourn the meeting at 8:30 p.m. Motion was seconded by Sanford Martin. Motion passed unanimously.*

Attest: _____
Kerry Bennett, Village Clerk