

Rockingham Historical Commission (CLG) Meeting
Thursday, April 21, 2016 at 5:30pm
Youth Program Room, Rockingham Free Public Library

MEETING NOTES

Present: John Leppman, *Chair*
Myles Mickle
Charlie Hunter
Gary Fox
Christy Hotaling, *CLG Coordinator* (“CFH”)

Agenda:

1. Discuss the Rockingham Meeting House
2. Other Business

Meeting called to order at 5:30 pm.

Minutes of February 25, 2016 are unanimously approved

1. Rockingham Meeting House

- CFH discusses the need to complete a spring cleaning of the Meeting House before opening weekend. The Commission agrees to meet at the Meeting House on May 19th at 10:00 am. CFH will send a reminder email the week before.
- The Commission discusses the need to hire a new docent and to provide adequate training for the new docent. JL says that he has a packet of information that would be useful. CH asks that the Commission write up an outline of docent responsibilities and expectations. The Commission agrees to work on this. In previous years Dutch was responsible for the management of the Meeting House; including the docents. With Dutch gone, CFH asks that the Commission be prepared to assist her with these tasks. CFH will revise the advertisement looking for prospective docents, email the ad to the commission next week and have the ad in the local papers as soon as possible. The Commission agrees to ask around the community for potential candidates. CH says that he will post the advertisement on various platforms.
- The Commission agrees to have a plaque made to commemorate our late docent Winston. The plaque will hang in the entrance room of the Meeting House.
- CFH describes the new ADA compliant ramp that Jonathan Jesup will build this summer. The new ramp will be 11 feet long (per code) with simple historical reproduction details. JL mentions that it'd be nice to have the ramp completed before Roots on the River on June 5th. CFH hasn't heard back when Jesup will start the project but it may not be until after July 1st.

2. Other Business

- CFH discusses the details of the 2016 Annual Downtown & Historic Preservation Conference. This year the conference will be held in Waterbury on June 10th. There will be a special workshop specifically designed for the CLG communities. Anyone on the Commission is invited and encouraged to attend.
- CH asks about the Commission's visit to the Robertson Paper Mill in February. JL responds that he had never been in the mill prior to the visit and that it seemed that 10 or 20 years ago the building could have been transformed and utilized for another purpose. MM remarks that the building is unfortunately fairly far gone. GF asks about the condition of the two story section. JL replies that it is in pretty bad shape.
- CFH mentions that the Rockingham Meeting House brochures need to be reprinted and dropped off at the Guilford and Hartford Welcome Centers before June 10th. CFH will bring them to the Hartford Welcome Center and MM agrees to bring them to the Guilford Welcome Center. CFH presents an invoice for the Welcome Center fee; JL says that he will give the invoice to Stewart Reed of the Bellows Falls Historical Society and he will send a check for payment.
- JL asks if there will be any structural changes in the way that the CLG is run with Dutch having resigned as Development Director. CFH replies that the CLG Coordinator will now report directly to the Town Manager.
- GF discusses makers spaces/coworker space and the exciting opportunities this affords downtowns. CH asks how this connects to the CLG? CF replies that it is a way to reuse historic buildings.

The next meeting will be on June 23, 2016 at 5:00 pm.

Meeting Adjourned at 6:30 pm.

Minutes submitted by Christy Hotaling, CLG Coordinator