

TOWN CLERK'S OFFICE  
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KATHLEEN NEATHAWK  
TOWN CLERK

TOWN OF ROCKINGHAM  
BELLOWS FALLS VILLAGE CORPORATION

MUNICIPAL OVERNIGHT PARKING PERMIT POLICY

The Town of Rockingham Selectboard and the Bellows Falls Village Trustees have adopted a policy for Rockingham residents to issue permits for overnight parking of vehicles, or other approved equipment, in selected municipal parking lots within the Village of Bellows Falls. The purpose of the permit is to track vehicles that are parked in the various lots, especially during snow removal times. All vehicles parked overnight without a permit will be towed at the owners' expense.

Overnight parking is considered to be between the hours of 12:00am (midnight) and 7am.

If you own a vehicle and intend to park in one of the following municipal lots you must obtain a parking permit from the Town Office.

Municipal Parking Lots: April 1 – November 1

- Island Park (Depot Street) – leased by Town from Railroad
- Waypoint Center – Town owned
- Hetty Green Parking Lot (near TD Bank) – Village owned
- Bridge Street parking lot – Town owned
- Newberry Lot (between Vermont Pretzel and American Legion) – Town owned
- Model Press Lot (north of Nick's Café) – Town owned
- Westminster Street (south of Flat Iron Building) – Town owned
- Parking Lot between American Legion and Miss Bellows Falls Diner – Village owned

**Winter Municipal Lots: ONLY the following lots will be available for overnight parking from November 1 through April 1.**

- Island Park (Depot Street) – leased by Town from Railroad
- Waypoint Center – Town owned
- Hetty Green Parking Lot (near TD Bank) – Village owned
- Bridge Street parking lot – Town owned

Vehicle permits are available at Rockingham Town Hall

- Fees are as follows for a one (1) year permit:

Car/Pick-up Truck.....	\$40	per year
Commercial Vehicle/Equipment .....	\$200	per year
Motorcycles.....	\$40	per year
Business Permit .....	\$80	per year

No boats, campers, snowmobiles, trailers, RV's will be permitted.

- Guest/Visitor Parking Permits (for non-residents) may be purchased on a per month basis for a fee of \$10 per month or \$80 per year. (Exception: those individuals registered at the Hotel Windham. These guests must register their vehicle license plate # and license ID#. They will be given a temporary parking permit and must be readily available upon request to move a vehicle for snow removal, special events, etc. should the need arise)

- Business owners with a business within the Bellows Falls Village limits will be allowed to purchase overnight parking permits on a yearly basis for either themselves or their employees who are not residents of the Town of Rockingham.
- Vehicle permits expire on October 31<sup>st</sup> of each year. New permits must be displayed by November 1<sup>st</sup>.
- If you should trade your vehicle you must register the new vehicle at the Town Hall. The municipality will require proof that the permitted vehicle has been traded, sold, disposed of, etc. (Peel off the old sticker and bring it to the Town Offices – a new permit will be assigned at no charge.) Without proof of disposal of previous vehicle, a new permit will have to be purchased.

Please call 463-3964 for more information or stop by the Town hall to apply. The permit application is available on the municipal web site at [www.rockbf.org](http://www.rockbf.org) under Municipal Manager's Office.

PLEASE NOTE: Bridge Street Parking Lot and Hetty Green Parking Lot each have designated parking spaces as agreed by the Rockingham Selectboard and/or the Bellows Falls Village Trustees, and are recorded in the records of the Rockingham Town Clerk although no formal agreements are recorded. The Town of Rockingham Selectboard and/or the Bellows Falls Village Trustees may enter into a formal legal agreement with landlords if requested.

In the event of such special agreement, tenants must provide vehicle information to the Municipal Manager's office and spaces will be marked and appropriate signage installed.

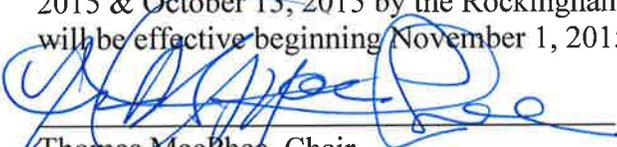
Handicapped parking may be considered if requested and available.

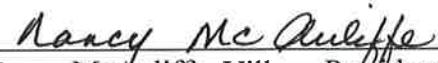
All information will be available to the Bellows Falls Police Department and the Town of Rockingham Highway Department.

These parking lots will be maintained by the Town of Rockingham Highway Department and the parking monitored by the Bellows Falls Police Department. Parking tickets will be issued to violators. Revenue generated through this policy will be divided equally between the Town of Rockingham and the Bellows Falls Village Corporation.

Parking permits must be prominently displayed and visible. Permits will be either a permanent sticker type for long-term permits or a hanging mirror tag for short-term permits.

This policy is adopted this 29<sup>th</sup> day of October, 2013 and revised September 30, 2014, September 29, 2015 & October 13, 2015 by the Rockingham Selectboard and the Bellows Falls Village Trustees and will be effective beginning November 1, 2015.

  
Thomas MacPhee, Chair  
Town of Rockingham Selectboard

  
Nancy McAuliffe, Village President  
Bellows Falls Village Corporation Trustees