Bellows Falls Opera House Policy Committee  
March 15, 2018

Location: Rockingham Free Public Library, 3rd Floor Meeting Room

Present:  
Deb Wright, Jan Sheehy, Martha Rowley, Sanford Martin, Thomasena Coates, Shell Saurer, Charlie Hunter.

Call to Order: Meeting was called to order 6:38 pm by Sanford Martin.

Additions to the Agenda for Routine Administrative Matters and/or Pressing Matters that will require ratification at a future meeting: None

Public Comment on Items Not on the Agenda (3 minutes per person): None

Agenda:
1. Organizational Meeting
   a) Elect Chair: Sanford Martin nominated Charlie Hunter as Chair and Recording Clerk. Shell Sauer seconded. Motion passed unanimously.

   b) Elect Vice-Chair: Charlie Hunter nominated Jan Sheehy as Vice Chair and Vice Recording Clerk. Shell Sauer seconded. Motion passed unanimously.

   c) Elect Recording Clerk: See a) above

It was agreed that Sandy Martin would serve as the primary liaison between the committee and the Town.

It was agreed that the committee would initially meet the 2nd & 4th Wednesdays of each month at the Town Hall (3rd floor conference room if available) at 6:30 pm, with the aim of having meetings last about an hour. Once the committee has its feet under it, it hopes to meet once per month.

Review Agenda Items for Next Meeting
1. Create mechanism for a survey of BFOH moviegoers to determine where audience lives.
2. Identify stakeholders (entities interested in utilizing BFOH) and formulate plan of committee outreach.

Other Business: None

Adjourn: At 7:30 pm Sanford Martin moved to adjourn, Martha Rowley seconded. Motion passed unanimously.

Attest: ____________________________  
Charlie Hunter, Recording Clerk